

**Barnsley Community Safety Partnership  
Executive Group meeting**



**BARNSLEY COMMUNITY SAFETY PARTNERSHIP  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Thursday 25<sup>th</sup> February, 2016  
1.30pm to 3.30pm**

**Westgate, Plaza, Level 3, Boardroom**

**Present:**

Wendy Lowder, Barnsley MBC (Chair)  
Tim Innes SYP  
Paul Brannan, Barnsley MBC  
Gill Blake, SYP  
Melanie Fitzpatrick, Barnsley MBC  
Darren Asquith, Berneslai Homes  
Linda Mayhew, South Yorkshire Criminal Justice Board  
John Hallows, Barnsley Neighbourhood Watch Liaison Group  
Carrie Abbott, BMBC/Public Health  
Councillor Jenny Platts, Barnsley MBC  
Tony Dailide, BMBC  
Mark Lidster, South Yorkshire Fire Service  
Max Lanfranchi, National Probation Service  
Deb Mahmood, SYP  
Shelley Hemsley, SYP  
Jayne Hellowell, Barnsley MBC  
Dorne Kanarek, Barnsley MBC  
Ben Finley, Barnsley MBC  
Julie Oxley, Neighbourhood Resolution Project  
Mel John-Ross, Barnsley MBC  
Jackie Hardy – SYP  
Lorna Naylor, Barnsley MBC (Minutes)

**Introduction - Chair**

The Chair welcomed everyone to the meeting and introductions were made.

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**1. Apologies**

Apologies were received from Jan Hannant, Jade Frances-Rose, Cheryl Winn and Dave Fullen.

**2. Minutes of Previous Meeting – 11<sup>th</sup> November 2015**

The minutes of the meeting of 11<sup>th</sup> November 2015 were agreed as a true record.

Action Schedule as at 11<sup>th</sup> November 2015

- 2.1 The Hate & Harassment Partnership Terms of Reference are currently being reviewed to incorporate the wider remit of community cohesion and will be submitted to CSP Board meeting for ratification in May 2016.
- 4.1 Unauthorised / Illegal Encampment Protocol – A decision is required in relation to the re-opening of the emergency stopping site Grange Lane site. Paul Brannan/Wendy Lowder to progress through the Council's Cabinet approval process.
- 5.2 JSIA – A summary of the key findings of the 2015/16 JSIA will be incorporated into the Partnership Plan 2016 – 2019.
- 6.2 Hate and Harassment Partnership Funding – Paul Brannan to advise Wendy Lowder of which agencies have responded so that a reminder e-mail can be circulated to partner agencies.

All other actions on the schedule were discharged or covered on the agenda.

**3. DHR Process and Governance Arrangements**

Jayne Hellowell presented the updated process for requesting a Domestic Homicide Review (DHR). The chair of any future reviews will be Bob Dyson, Chair of the Executive Group. Currently there are 2 reviews being undertaken, the outcome from these reviews will be presented to the CSP in due course.

Any follow up actions from a DHR will be taken forward by a DHR/MARAC steering group who will report to the Domestic Abuse and Sexual Violence Partnership. The purpose of the group will be to provide the opportunity for leads from key organisations to meet to discuss issues and developments relating to MARAC referrals and share any lessons learnt from domestic homicide reviews.

Tony Dailide informed the group that it is proposed that in future the Safeguarding Adult Reviews will follow the same format as DHRs.

The 3 statutory partners, Barnsley MBC, SY Police, and the CCG have been asked to fund the costs of the independent chair to carry out a DHR. This amounts to approximately £10,000 per review.

Jayne Hellowell and Melanie Palin were thanked for their work on this piece of work.

**Action : The CSP ratified the new procedures and approved the implementation of the DHR/MARAC Steering Group.**

**4. Domestic Abuse & Sexual Violence Strategic Review**

Jayne Hellowell informed the meeting that the Domestic Abuse & Sexual Violence Strategic review will take place over the next 3 months, funded by Barnsley MBC. The review is to examine as systematically as possible what the relative harms and needs are for individuals and families suffering domestic abuse and sexual violence in Barnsley, and to make evidence-based decisions on how needs might be effectively met within the resources available.

A project initiation document has been presented to the Domestic Abuse and Sexual Violence Partnership Board setting out the key aims of the project.

The Strategic Review and business case will be completed in spring 2016, following this, the services will be tendered during 2016/17 with a start date of April 2017.

Members are asked to note that the review is running parallel to the review of the homeless support services and substance misuse services. The review will acknowledge the need to look across services particularly where clients present with multiple and complex needs.

**Action : Members to note the Domestic Abuse and Sexual Violence Strategic Review and that a further report summarising the findings and recommendations will be brought to the CSP at a later date.**

**5. Restorative Justice Presentation – Julie Oxley, NR Co-ordinator**

Julie Oxley gave a presentation of the Neighbourhood Resolution (NR) Project. The presentation highlighted that:-

- NR uses a multi partnership approach.
- Regular briefings are completed with partners.
- An Executive Steering Committee has been established to oversee the work of NR.
- A lone working process is operating to allow greater flexibility for both Facilitators volunteering and clients.
- Referrals are made to partner organisations, providing additional support for our communities and protecting vulnerable people.

So far the project has achieved:-

- A reduction in repeat calls from clients who have been referred to NR.
- Effective information sharing to protect vulnerable clients and to reduce duplication in delivery of services.
- Approved Accredited Training provider status by the Restorative Justice Council for the restorative justice (RJ) approaches training given to Facilitators.

Future opportunities for the Project are to:-

- Continue to support the SY RJ Hub completing victim initiated work for victims of criminal proceedings in Barnsley.
- Extend the delivery of the Accredited Training programme to other areas (Sheffield have already requested the training from Barnsley).
- Work towards achieving quality marks to recognise our work with volunteers and the voluntary sector in Barnsley.

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- Recognise and celebrate the valuable contributions and dedication of volunteers at a volunteer celebration event planned for 10<sup>th</sup> March 2016. Partners and local organisations will be invited to the event.

Julie was thanked for the presentation and her work on the Neighbourhood Resolution Project. Linda Mayhew commended the work of the project.

**Action: Members to note the work of the Neighbourhood Resolution Project.**

### **6. Strategy and Performance Group (S&PG) Highlight Report**

Mel Fitzpatrick presented the highlight report of the Strategy and Performance Group detailing the exceptions from Quarter 3 2015/16. It was recommended that the CSP Board members:

- Endorse the recommendations of the report; and,
- Task the S&PG to oversee the quarter 3 performance remedial actions and bring highlight reports to back to the CSP Board.

#### **Reducing Re-offending Sub Group**

An escalation was received querying whether the Re-offending Sub-Group should remain a local sub-group or be folded into the regional Reducing Re-offending Steering Group. The Board requested an options paper be drafted by the sub-group for consideration at the next S&PG with recommendations being reported to the CSP Board in May 2016.

Linda Mayhew informed the meeting that there is a Re-offending Strategy being developed at a county level and that this needs to link with the local CSP arrangements. The strategy will be going to consultation in March 2016.

Jackie Hardy is reviewing offender management on behalf of SYP. It was agreed that Dorne Kanarek and Paul Brannan meet with Jackie as part of the offender management Review.

#### **Hate and Harassment Sub Group**

Deb Mahmood reported that there has been a reduction in the number of hate crime/incident reports received and that this is in line with the regional trend. A training package is currently being rolled by the SYP the Hate Crime Co-ordinator to various services and businesses to raise awareness of how to spot and report hate and harassment.

The CSP Board agreed the proposed remedial actions. Mel John-Ross advised that she would also make a request to the Alliance Board to help encourage reporting within schools and amongst young people, and the use of language line if necessary.

An escalation was received from the sub-group in relation to 2016/17 funding for future communication activities. It was requested that all agencies consider making a contribution towards 2016-17 communication activities. Wendy Lowder agreed to circulate a reminder e-mail.

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### **Drug and Alcohol**

It was noted that there is a 12 month data lag with the Local Alcohol Profile for England (LAPE) and that the next release is due May 2016. The latest published data shows an increase in the number of females recorded with an alcohol related hospital admission. It was acknowledged that this data is based upon a robust national statistical model which includes alcohol specific conditions plus those where alcohol is casually implicated. This trend does however correlate with the upward trend of female referrals for alcohol misuse to treatment services.

It was noted that the number of successful treatment completions by criminal justice clients as at the latest data position (November 2016) in relation to opiates, non-opiates and alcohol is below the target set for 2015/16. Recently, the Criminal Justice Report has introduced regional and national comparative indicators. On review of this, Barnsley is exceeding regional averages.

Carrie Abbot supported the performance highlights and advised that work is ongoing with public health to review set targets and trajectories locally which would feed into the review of the CSP Plan and performance framework.

The CSP Board agreed the proposed remedial actions.

There were no specific escalations received from the Drug and Alcohol Action Board.

### **Domestic Abuse and Sexual Violence Partnership**

The number of reported domestic abuse incidents and crime have reduced in the 12 months rolling period to December 2015. This trend is replicated across the SYP force area.

Shelly Hemsley/Tim Innes informed the meeting that an in-depth analysis is taking place with regards to the national issue of under-reporting of domestic abuse incidents. SYP are currently undertaking consultative work with victims to review satisfaction levels and a report with the summative findings and recommendations will be submitted to the next CSP Board in May 2016.

Jayne Hellowell will report back to DASVP to ensure these findings feed into the work being undertaken by the sub-group.

There were no specific escalations received from the Domestic Abuse and Sexual Violence Partnership.

### **Tactical Tasking & Co-ordination**

The number of reported ASB incidents have increased when compared to the 12 month year-to-date position. Criminal damage and arson incidents have also increased however, this is the lowest increase in the force area.

There has been an increase with regards to accidental dwelling fires. Mark Lidster made a request that all agencies help with identifying vulnerable people within the Borough, so that the Fire Service can undertake Home Safety checks. Mark circulated a leaflet 'Keep Safe and Well' for distribution. John Hallows offered support on behalf of Neighbourhood Watch. John to liaise with Mark.

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The Terms of Reference for the Tactical Tasking and Co-ordination Sub Group have been updated to include the role and remit of South Yorkshire Fire and Rescue. Mel Fitzpatrick to circulate for comments.

**Action: Ben Finley/CRC to meet to discuss an options paper for consideration by the next CSP Board in relation the local governance arrangements for re-offending.**

**Action: Dorne Kanarek/Paul Brannan to meet with Jackie Hardy to discuss the review being undertaken by SYP in relation to offender management.**

**Action: Wendy Lowder to circulate an e-mail to Board members to request consideration be given to funding communication activities in relation to Hate and Harassment projects in 2016/17.**

**Action: Mel John-Ross to request the Alliance Board encourage the reporting of Hate and Harassment incidents.**

**Action: SYP are currently undertaking consultative work with domestic abuse victims to review satisfaction levels and a report with the summative findings and recommendations to be submitted to the next CSP Board in May 2016.**

**Action: Mel Fitzpatrick to circulate the revised Terms of Reference of the Tactical Tasking and Co-ordination Sub Group and Board members to provide comments within a 1 week timeframe.**

### **7. Refreshed Partnership Plan**

Following the CSP visioning conference, the final report from Bluelight Consultancy has now been received.

The Partnership Plan for 2016-2019 will be drafted to take into account the key findings from the conference. Mel Fitzpatrick/Gill Blake will contact priority leads to discuss the next steps with a view to having a draft Plan sent out for consultation by the end of March 2016. The finalised plan will be presented to the May CSP Board meeting.

**Action : All members to note the timescales for refreshing the Partnership Plan.**

### **8. Crime Performance Overview**

Deb Mahmood gave an overview of crime performance. Barnsley District overall is performing well at present. Key points highlighted:

- Increase in Child Sexual Exploitation (CSE) reports since January;
- Slight increase in vehicle crime;
- Slight increase in violence against the person;
- Increase in ASB especially Kendray, Goldthorpe, Elsecar and within the town centre.

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Tim Innes added to the above stating that Barnsley still has the lowest crime rates within the County and at present are able to manage/deal with the number of incidents. Tim praised the partnership working in place in Barnsley and advised that he has encouraged other areas to learn from Barnsley's approach.

Mel John-Ross added the increase in CSE reports may be due to training / awareness raising taking place by BSARCS.

### **9. Any other business**

Paul Brannan informed the meeting that Barnsley has obtained the first injunction against a particular traveller family preventing them returning to Carlton Industrial Estate for 2 years.

Dorne Kanarek suggested having a design team for the Neighbourhood Hub and asked for names of people who wished to be involved. Suggestions were :-

Dorne Kanarek (BMBC) (Chair)  
Jackie Hardy (SYP)  
Paul Brannan (BMBC)  
Darren Asquith/Dave Fullen (Berneslai Homes)  
Jayne Hellowell (BMBC)  
Vulnerable Adults Team  
SY Fire Service

Wendy Lowder suggested a presentation should be given at the next CSP Board meeting in May on the outline structure of the Neighbourhood Hub.

**Action: Dorne Kanarek to arrange a Neighbourhood Design Team meeting and prepare a presentation to the next CSP Board meeting.**

### **12. Date and Time of Next Meeting**

The next meeting will be held on **Wednesday 11<sup>th</sup> May, at 10:00 to 12:00 in Barnsley Town Hall.**

**Action schedule from minutes (25<sup>th</sup> February 2015)**

<p>1 1.1</p>	<p><b><u>Domestic Abuse and Sexual Violence Strategic Review</u></b>  Member's note that the Domestic Abuse and Sexual Violence Strategic Review is taking place and that a further report be brought to the CSP at a later date.</p>
<p>2 2.1 2.2 2.3</p>	<p><b><u>Actions Brought Forward from November CSP Board</u></b>  2.1 The Hate &amp; Harassment Partnership Terms of Reference are currently being reviewed to incorporate the wider remit of community cohesion and to be submitted to CSP Board meeting for ratification in May 2016.  2.2 Unauthorised/Illegal Encampment Protocol – A decision is required in relation to the re-opening of the emergency stopping site Grange Lane site. Paul Brannan/Wendy Lowder to progress through the Council's Cabinet approval process.  2.3 JSIA – A summary of the key findings of the 2015/16 JSIA to be incorporated into the Partnership Plan 2016 – 2019.</p>
<p>3 3.1 3.2 3.3 3.4 3.5 3.6</p>	<p><b><u>Strategy and Performance Group Highlight Report</u></b>  3.1 Ben Finley/CRC to meet to discuss an options paper for consideration by the next CSP Board in relation the local governance arrangements for re-offending.  3.2 Dorne Kanarek/Paul Brannan to meet with Jackie Hardy to discuss the review being undertaken by SYP in relation to offender management.  3.3 Wendy Lowder to circulate an e-mail to Board members to request consideration be given to funding communication activities in relation to Hate and Harassment projects.  3.4 Mel John-Ross to request the Alliance Board encourage the reporting of Hate and Harassment incidents.  3.5 SYP are currently undertaking consultative work with domestic abuse victims to review satisfaction levels and a report with the summative findings and recommendations to be submitted to the next CSP Board in May 2016.  3.6 Mel Fitzpatrick to circulate the revised Terms of Reference of the Tactical Tasking and Co-ordination Sub Group and Board members to provide comments within a 1 week timeframe.</p>
<p>4. 4.1</p>	<p><b><u>Refreshed Partnership Plan</u></b>  Members to note the timescales for refreshing the Partnership Plan.</p>



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5	<b><u>Any other business</u></b>
5.1	<b>Dorne Kanareck to arrange a meeting to discuss the design of the Neighbourhood Hub and prepare a presentation for the next meeting of the CSP.</b>

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